



2017-2018 School Year Community Service

The Virginia Beach SPCA welcomes middle and high school students who are required to complete community service hours by their school. For this purpose, we schedule “School Community Service Saturdays” once per month. **WE DO NOT ALLOW WALK-INS FOR VOLUNTEERING, PROJECTS, OR INTERVIEWS. PROJECT INTERVIEWS ARE BY APPOINTMENT ONLY.**

Students will be able to come to the shelter on the dates below to complete their hours by completing various animal support tasks. *(C/S students generally do not work with animals).* Students will not be allowed to come any other day or time other than those listed to complete hours.

The schedule for the 2017-2018 School Year is as follows:

- | | |
|-------------------------|-------------------------|
| ❖ Saturday, October 21 | ❖ Saturday, February 24 |
| ❖ Saturday, November 18 | ❖ Saturday, March 17 |
| ❖ Saturday, December 9 | ❖ Saturday, April 21 |
| ❖ Saturday, January 20 | ❖ Saturday, May 12 |

The hours of service are from 9:00 – 11:00 AM only. Students wanting to participate in a Community Service Project Day MUST do the following:

1. **RSVP AT LEAST ONE WEEK IN ADVANCE:** Students must email their RSVP for the date/hours they wish to attend to Kathy.Shambo@vbspca.com. Walk-in’s will not be admitted due to limited space, projects, and chaperones. No exceptions!
2. **RETURN THE LIABILITY WAIVER:** Fill out, sign, and submit a Liability Waiver (*original – no emailed or faxed copies, please*) **BEFORE** the C/S Day to 3040 Holland Road, VB 23453. (May be mailed or dropped off). A new waiver is needed each school year.
3. **ATTACH PROOF OF SCHOOL REQUIREMENT TO WAIVER.**
4. **ADHERE TO DRESS CODE:** Wear long pants and closed-toed shoes. Students arriving in inappropriate dress (shorts, flip-flops, etc.) will not be able to work in the shelter. Students may purchase a VBSPCA Volunteer T-Shirt for \$20 if they so choose.
5. **CELL PHONES ARE NOT ALLOWED DURING A WORK SHIFT.** If students do not participate in assigned tasks, we reserve the right to not sign off on their community service hours.
6. **Students must stay in assigned area(s) with chaperones at all times.**

If you have any questions, please contact me. Thank you!

Kathleen S. Shambo, Director, Humane Education
Junior Volunteer Program Coordinator
(757) 427-0070 x107



School Community Service Application and Liability Waiver

Date: _____ Name of School: _____

Name: _____ Age: _____

Address: _____ City: _____ ST: _____ Zip: _____

Email: _____

Name of Parent/ Guardian _____

In case of Emergency, please notify: _____
Name Phone Number Relationship

Liability Waiver

I certify that I am in middle or high school and need volunteer hours for a school-related program. I understand that volunteer service is a commitment and I will be depended upon to show up to work as scheduled. I understand that the staff may ask me to leave should I not comply with the policies and procedures of the Virginia Beach SPCA, or should I become unproductive and unhelpful during my shift.

I grant to the Virginia Beach SPCA, its representatives, volunteers and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize the Virginia Beach SPCA, its assigns and transferees to copyright, use and publish the same in print and/or electronically. I agree that the Virginia Beach SPCA may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understood the above and agree to these terms.

Signature of Volunteer _____ **Date** _____

I, (Parent/Guardian) _____, give permission for my child to participate in volunteer activities at the Virginia Beach SPCA. This includes activities that involve work with animals, touching animals, and/or being around animals. I agree that the Virginia Beach SPCA shall not be responsible for any injuries or losses sustained by above named child while on any Virginia Beach SPCA premises, or as a result of any Virginia Beach SPCA sponsored activity. I further agree to indemnify and save harmless the Virginia Beach SPCA from any claims or demands arising out of any such injuries or losses.

I recognize that working with animals in a shelter may place my child at risk. I understand that because s/he may handle animals, it is important to talk with my physician about being vaccinated against tetanus. I release the Virginia Beach SPCA from all responsibility whether I pursue the vaccination or not, and I understand that whatever decision I make is at my own risk.

Signature of Parent/Guardian _____ **Date** _____