



## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ City State ZIP Code

Phone: \_\_\_\_\_ Email \_\_\_\_\_

EMPLOYMENT OBJECTIVE		
Position(s) Applied for:	Wage Desired	Type of Employment
	Annual:	<input type="checkbox"/> Full-time
	Hourly:	<input type="checkbox"/> Part-time
		<input type="checkbox"/> Temporary

GENERAL INFORMATION		
Are you authorized to work in the U.S.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
(If hired, you will be required to provide documentation to verify eligibility to work in the United States.)		
Are you under the age of 18? (If yes, a work permit or other proof of eligibility to work will be required at the time of hire.)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for VSPCA? If yes, when and in what role?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If job requires, do you have a valid Driver's License?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of cruelty to animals? If yes, please give dates and circumstances.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<i>A Conviction will not necessarily disqualify you for employment.</i>		

NOTE: If applicable, please note other names under which you have worked of obtained Education – this will be used for verification purposes only.				
EDUCATION and Training				
	Name & Location of School	Major Field	Did you graduate	Degree
High School Or G.E.D				
<b>College</b>				
<b>College</b>				
<b>Other schools</b>				
	TYPE	State Issued	Date Issued	Date Expires
License or Certifications				
Animal Care Volunteer Experience				

### EMPLOYMENT INFORMATION

<i>Company (name &amp; location)</i>	<i>Employment Dates</i>	<i>Title</i>	<i>Start Salary</i> _____ <i>Ending Salary</i> _____	<i>Supervisor:</i>  <i>May we contact?</i> YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>Company (name &amp; location)</i>	<i>Employment Dates</i>	<i>Title</i>	<i>Start Salary</i> _____ <i>Ending Salary</i> _____	<i>Supervisor:</i>  <i>May we contact?</i> YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>Company (name &amp; location)</i>	<i>Employment Dates</i>	<i>Title</i>	<i>Start Salary</i> _____ <i>Ending Salary</i> _____	<i>Supervisor</i>  <i>May we contact?</i> YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>Company (name &amp; location)</i>	<i>Employment Dates</i>	<i>Title</i>	<i>Start Salary</i> _____ <i>Ending Salary</i> _____	<i>Supervisor</i>  <i>May we contact?</i> YES <input type="checkbox"/> NO <input type="checkbox"/>

				<input type="checkbox"/>	<input type="checkbox"/>
<b>REFERENCES</b>					

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

E-MAIL  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

E-MAIL  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

E-MAIL  
Address: \_\_\_\_\_

**Certification and Signature**

*The VSPCA is an equal opportunity employer and does not discriminate on the basis of gender, race, color, religion, national origin, age, marital status, sexual orientation, veteran status or qualified individual with disabilities.*

*I understand that completion of this application does not constitute an offer of employment. I understand that if employment is offered, such an offer is contingent upon satisfactory completion of a reference and background check.*

*I certify that my answers are true and complete to the best of my knowledge and have withheld nothing that would affect the VSPCA decision to employment. If employed, I understand any false information I have given, whenever discovered, is cause for dismissal.*

*I acknowledge that I have read the above statements and understand them. I authorize the VSPCA to solicit and obtain references and I release such parties from any liability regarding such reference disclosures.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_